



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT
FOR MONDAY, SEPTEMBER 14, 2020 AT 5:30 PM**

1. CALL TO ORDER

President Hernandez called the meeting to order at 5:32 p.m.

2. PLEDGE OF ALLEGIANCE

President Hernandez led the meeting in the Pledge of Allegiance.

3. ROLL CALL OF THE BOARD OF DIRECTORS

| | | | | |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| President Hernandez | Vice President Hastings | Director Barajas | Director Escalera | Director Rojas |
| Present Via Teleconference | Present Via Teleconference | Present Via Teleconference | Present Via Teleconference | Present Via Teleconference |

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Gregory Galindo; Office Manager, Gina Herrera; Customer Support & Accounting Clerk, Vanessa Koyama; Operations & Maintenance Superintendent, Paul Zampiello and District Counsel, James Ciampa all present via teleconference.

Public: A member of the public called in.

4. PUBLIC COMMENTS

No comments from the Public.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: Director Rojas

2nd: President Hernandez

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|-------------|----------------------------|--------------------------------|-------------------------|--------------------------|-----------------------|
| | President Hernandez | Vice President Hastings | Director Barajas | Director Escalera | Director Rojas |
| Vote | Yes | Yes | Yes | Yes | Yes |

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

6. APPROVAL OF CONSENT CALENDAR

Motion: Approve Consent Calendar as Presented.

1st: Director Escalera

2nd: Director Barajas

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|-------------|--------------------------------|------------------------------------|-----------------------------|------------------------------|---------------------------|
| | President Hernandez | Vice President Hastings | Director Barajas | Director Escalera | Director Rojas |
| Vote | Yes | Yes | Yes | Yes | Yes |

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

7. ACTION / DISCUSSION ITEMS

A. Consideration to Declare the District’s Obsolete ISEP Treatment System as Surplus Equipment.

Mr. Galindo summarized his staff report that provided the background, summary and recommended action for Items 7. A., B. & C. He explained that it was necessary to first declare the District’s obsolete ISEP Treatment System as surplus to then have the system demolished to make way for the District’s new Nitrate treatment system. After some discussion a motion was made by President Hernandez.

Motion: Declare the District’s ISEP Treatment System as Surplus Equipment.

1st: President Hernandez

2nd: Director Rojas

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|-------------|--------------------------------|------------------------------------|-----------------------------|------------------------------|---------------------------|
| | President Hernandez | Vice President Hastings | Director Barajas | Director Escalera | Director Rojas |
| Vote | Yes | Yes | Yes | Yes | Yes |

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

B. Consideration of Quote from Titan Consolidated Industries Inc. for the Demolition and Removal of the District’s Obsolete ISEP Treatment System.

Mr. Galindo provided some information on the contractor that was recommended to remove the obsolete ISEP Treatment System and on the demolition process.

Motion: Authorize the General Manager to Proceed with the Work as Quoted by Titan Consolidated Industries Inc. for a Not to Exceed Price of \$92,400.

1st: President Hernandez

2nd: Vice President Hastings

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|-------------|--------------------------------|------------------------------------|-----------------------------|------------------------------|---------------------------|
| | President Hernandez | Vice President Hastings | Director Barajas | Director Escalera | Director Rojas |
| Vote | Yes | Yes | Yes | Yes | Yes |

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

C. Consideration of Quote from Hunter Electric Service for the Removal of Obsolete Electrical Equipment to Prepare for the Demolition and Removal of the District’s Obsolete ISEP Treatment System.

Mr. Galindo discussed the proposed quote from Hunter Electric for the removal of the electrical equipment as the first step in removing the obsolete ISEP Treatment System.

Motion: Authorize the General Manager to Proceed with the Work as Quoted by Hunter Electric Service for a Not to Exceed Price of \$14,289.44.

1st: President Hernandez
 2nd: Director Escalera

| | President Hernandez | Vice President Hastings | Director Barajas | Director Escalera | Director Rojas |
|-------------|----------------------------|--------------------------------|-------------------------|--------------------------|-----------------------|
| Vote | Yes | Yes | Yes | Yes | Yes |

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

D. Consideration and Possible Action to Add a New Position for the District.

Mr. Galindo summarized his staff report on this item and explained that he developed a new General Manager’s Work Plan that more clearly outlined the District’s current and future organizational, operational, and capital projects priorities. He added that the Work Plan identified an extensive list of duties and functions relative to the capital improvement projects administration, operation of the BPOU, PVOU, and Industry Public Utilities, in addition to the daily operational functions of the District’s water supply and treatment systems, regulatory mandates, meeting all customer service needs, and ensuring the effective administration and governance of the District. He added that there was a need to add the position of Assistant General Manager – Engineering and Operations for the District as well as to provide a clear succession plan for the position of the General Manager. Mr. Galindo reported that he discussed these needs with President Hernandez and the President created an ad hoc committee and assigned himself and Director Escalera to the committee. He added that the ad hoc committee met on September 10th to discuss the potential action and directed him to take an action to the Board to consider. Mr. Galindo explained how the new position will be funded and how it fits into the District’s financial plan. He presented a proposed organizational chart with the proposed position and a proposed job description for the position, which included a proposed salary range. Mr. Galindo presented a table listing salary range comparisons from similar type public water agencies that supported the proposed salary range. Mr. Galindo also presented the District’s salary schedule with the proposed Assistant General Manager – Engineering and Operations position included.

President Hernandez asked about the process for filling the position and Mr. Galindo stated that he was recruiting a certain individual for the position. Director Rojas inquired on the succession plan need for the General Manager and the need for this position. Mr. Galindo responded that due to the complexity of the District’s contractual obligations it was his opinion that if he were to depart from the District that his replacement should come from within the agency and should be very familiar with the District’s operations, its compliance requirements, the contractual obligations and improvement needs. In addition, he stated that any transition should be smooth with limited impact on projects, staff and of course the Board. Mr. Rojas asked about the timeframe to bring someone on board. Mr. Galindo replied he would like to bring someone on in the very near term. President Hernandez asked about the experience requirements of the position and if the candidate has the experience required. Mr. Galindo explained that the potential candidate will meet the requirements listed in the job description.

After some more discussion regarding the funding for the position a motion was made by Director Rojas.

Motion: Approve the creation of an Assistant General Manager – Engineering and Operations position and corresponding salary range and further authorize me to proceed with recruitment to

fill the position that includes an offer within the approved salary range, a \$500 monthly auto allowance, and an annual vacation accrual not to exceed four weeks.

1st: Director Rojas

2nd: Director Barajas

| | President Hernandez | Vice President Hastings | Director Barajas | Director Escalera | Director Rojas |
|-------------|--------------------------------|------------------------------------|-----------------------------|------------------------------|---------------------------|
| Vote | Yes | Yes | Yes | Yes | Yes |

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

8. GENERAL MANAGER'S REPORT

Mr. Galindo reported on a meeting he had with Geosyntec, the engineering firm that designed the PVOU IZ Treatment Facility and he also updated the Board on various DDW permit amendments that District will need to submit. No action was taken.

9. OTHER ITEMS

A. Information Items.

Included in Board Packet

10. ATTORNEY'S COMMENTS

Mr. Ciampa reported on some legislative items that may impact the District. He stated that there were no noteworthy laws that would have an impact on the District that passed at the end of the legislative session.

11. BOARD MEMBER COMMENTS

A. Other Comments

Mr. Escalera wanted to close the meeting in the memory of Mr. Dan Holloway, a longtime City of La Puente Council Member. Mr. Rojas also commented on his passing and his fond memories with Mr. Holloway.

12. FUTURE AGENDA ITEMS

13. CLOSED SESSION 6:21 p.m.

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9.

One Case.

14. CLOSED SESSION REPORT 6:33 p.m.

Board met in closed session and the Board was briefed on the facts and circumstances of the matter and no reportable action was taken.

15. ADJOURNMENT

President Hernandez adjourned the meeting at 6:35 p.m.

Attest:

Henry P. Hernandez, President

Greg B. Galindo, Secretary